

TMEC Monthly Board Meeting  
September 7, 2013  
Wood's Residence, Temecula, CA

Abbreviations used: CHS-Chaparral High School; CRC-Community Rec. Center; TES-Temecula Elementary School

Present: John Wood, Mark Carlson (came a couple minutes late), Steve Day, Sony Christian, Jason Rothlein, Tera Schneider, Carol Wilson

Absent: David Jackson, Susan Bierle

Coaches (when meeting reconvened at TES): Nathan Wilcox and Jenn Beech

**Motion:** To approve Minutes of the July 2013 meeting. Motion was seconded.

Yes: 6            No: 0 (Mark Carlson was not there for the vote)

Motion passed.

**President's Report, John Wood**

John thanked everyone for their support at the Annual Awards ceremony in August. There were about 300 in attendance and about 75-80% stayed for the pool party. Kona Ice was a big positive and there was plenty for all. John received much positive feedback on the event.

John reported that the Board is working on renewing its contract with Coach Nathan. Coach Jenn and Nathan's contracts will have similar goals, guidelines and targets and that they are working more on increases based on revenue bonus rather than a base salary. The goal is to have the contract by the end of the week.

Steve Day added that the contract will be sent to an attorney, Salinas Salas, who has a nonprofit background. Steve would also like him to review the Team's bylaws and policies and draft new ones. The goal is to have the Board do its duties and the Head Coaches to run the team.

It has been noticed that a court-ordered levy, ranging from \$1500-\$3500, has been automatically withdrawn from the bank account quarterly. Mark will call the bank about the levy.

**Motion:** To allocate \$5000 (15 hours @\$375/hour) to spend on attorney to work on coaches' contracts, bylaws, policies and procedures. Motion was seconded.

Yes: 7            No: 0 Motion passed.

**Treasurer's Report, Mark Carlson**

Mark passed out a copy of the Actuals vs. Budget Report and the "Towers". There has been a drop in the checking account balance due to the prepayment of pool time through December for CHS and a payment in arrears for the summer pool time at CRC. The Actuals vs. Budget Report shows that the team is over budget for membership fees and revenue. The #1 expense is bad debt, consisting of Monthly fees and Meet fees. Bill.com is helping to get meet fees paid up front. The team is under budget for pool

rental and close to on budget for payroll expense. The team has a positive net income on a cash basis.

The team is still waiting to hear from Gwen at the City about keeping TES open for the winter.

### **Facilities, John Wood for David Jackson**

The water temperature in the pools has been hot; and the team has looked at several options. The School District won't allow modifications to the pool or equipment. Tera Schneider has called the head of the CIF for rules regarding pool temperatures but has not yet received a reply. David spoke to Henry (pool maintenance) and he's willing to accommodate changes, but the school won't change due to insurance liabilities.

John spoke to the coaches about not canceling practices, but instead having an alternative plan. Coaches should have a 5 gallon Gatorade-type bucket filled with ice and water available for the swimmers' hydration needs.

The team is working on getting more storage at the CHS deck.

### **Academics/Education, Tera Schneider**

Susan Bierle got an estimate for the patches for the All Academic Achievement Award. For a patch 1"x4" with a white background and any color thread, the cost is ~\$1.50/patch. If the order is greater than 150 patches, the cost goes down to \$1.40/patch. Jenn will discuss the Award at the parents meeting, emphasizing that it is an optional program. It was proposed to limit the program to 6th graders and older due to the variability of grading policies at the lower grades. Jason suggested adding the year to the patch.

Tera also suggesting adding a "Parent Corner" to the TMEC webpage for FAQ such as:

- Is practice ever cancelled?
- What do I bring to a meet?

Tera spoke to the NCAA lawyers to get clarification on compensation for swimmers' financial reimbursement when going to meets. She found out that it is ok for swimmers to be compensated reasonable expenses such as airfare, hotel and entry fees. Receipts must be kept reflecting what was spent. NOTHING can be spent on the parents' expenses.

### **Events, John Wood for Susan Bierle**

Picture Day has been confirmed at CRC for Saturday, September 28.

Susan requested that someone sell Blue TMEC shirts at Picture Day. SwimGear.net has only Adult M, L, and XL. Bear Designs needs a week lead time to print the shirts.

There have been no taxable sales of apparel.

The Annual Membership meeting will be held Mon. October 7 from 6-9 pm at CRC.

The Board needs to revisit the apparel supply vendor.

Tera stated that the team needs to have more EZ-Ups at meets. There was discussion that volunteer hours need to be mandatory particularly with hosted meets coming up in November (2 day), January (1 day) and March (1 day).

John Wood will be the "Meet Master" for the November meet; Jason will head the Food department. The team will be starting to work on filling job assignments soon.

Note: meeting moved to TES for the coaches reports.

### **Coach's Report, Jenn Beech**

Team Unify is at 420 swimmers, and Jenn is still adding accounts. The membership number has decreased from 450 due to High School and school starting. The next start date for Streamline Stroke School is October 28th.

TMEC has achieved the Level 1 in the Club Recognition Program for USA Swimming and Jenn is working on Level 2. To achieve Level 2, the Board will have to implement some things such as an annual review of the Head Coaches and a parent newsletter. Additionally, the team will need to prove some budget expenditures. Jenn has applied for the Bronze level due to having a Jr. National level swimmer.

Jenn would like to start an incentive program for swimmers to participate in the IMR and IMX, beginning with IMR's at the November Hosted meet. At the Mission Viejo meet, the swimmers can do the IMX, but they need to have Red times to participate. She proposed that swimmers who complete IMR or IMX with no DQ's would receive a T-shirt with IMR or IMX designation. Jenn will email the membership regarding this incentive program. No motion was made to approve the expenditure of money for the T-shirts; the Board will wait to see how many T-shirts will be required.

### **Coach's Report, Nathan Wilcox**

Nathan has leads for four new potential coaches that he is pursuing.

Nathan announced that USA Swimming will be raising dues in 2014 for the 2015 year from \$5 to \$10. USA Swimming is also looking at changes to the meet schedules and revised time standards for Sectionals.

Nathan briefly went over the complex schedules for Jr. Nationals, WAG, JO's and Sectionals, with the SCS Club Championships following those meets. He also discussed potential plans for additional pool times for the Senior group.

Nathan stated that the Mission Statement for TMEC needs to be updated.

Again there was discussion about obtaining a separate pool for Stroke School and year round lessons. Talks are ongoing to obtain more pool water for age group training. The suggestion came up to send the swimmers to the City Council meeting to report on the TMEC, its successes and its need for more pool time.

Nathan has contacted Rob Horner at Ambient Realty to discuss Ambient's development plans west of I-15 at the Temecula/Murrieta border and TMEC's potential role with Ambient in the future.

Nathan announced that the coaches would like to do a Parent Education meeting semiannually or quarterly with an incentive of a modest dues reduction for attendance. Some potential topics to be covered are water issues, move up factors, favoritism. Mark suggested that it be held in the middle of a Home Meet and run like a "Back to School" night with attendance taken. It was also suggested to do it at the Annual meeting and there was opposition for it to be mandatory. It was decided that Nathan and Jenn should come up with an agenda and submit it to the Board.

Nathan suggested that the Board consider having a Business Manager for the team who could handle much of the day to day issues and questions that come up.

Motion: To adjourn the meeting. Was seconded.

Yes: 7          No: 0          Motion passed

Meeting was adjourned at 1:11 PM

Submitted by Carol Wilson, Secretary