Board Meeting Minutes

*CRC - Temecula, CA*

### August 25, 2015

**Call to Order**

The meeting was called to order at 1905 hours. A quorum was established per club rules. Motion by Day, Second by Cinnamo to open the meeting.

**ROLL CALL**

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| **President:** Steve Day - Present | **Treasurer:**Jenn Beech – Present (In 1914) |
| **Vice-President:**Brian Wilson – Present (In 1905, Out 2119) | **At-Large Board Members:** Tera Schneider – PresentLacey Aarsvold – Not PresentMarcel Geegbae – Present |
| **Secretary:**Chuck Cinnamo- Present |

**COMMENTS FROM MEMBERS**

Issues discussed:

Financial Concerns and Operations

Travel Costs and Reimbursements

**MANAGEMENT DISCUSSION**

**BOARD BUSINESS: (Open Session)**

**July 2015 Meeting Minute Approval**

Motion made by Schneider, seconded by Wilson to approve the July 2015 meeting minutes. Motion passed unanimously by those present at the previous meeting (5 Yeas, 0 Nays). Minutes approved and pending publication on team website.

**Team Financials**

The board reviewed the “to date” July 2015 financial statements. Specifics regarding club financial statements should be requested by contacting Steve Day.

**Election of New Board Member**

Member Bruce Scott asked to join the Board and fill one of the vacant positions existing on the Board, bringing the total to seven, still two under the cap of nine. Motion passed unanimously by those present at the previous meeting (5 Yeas, 0 Nays).

**BOARD BUSINESS: (Closed Executive Session)**

**COACHES’ REPORT:**

**Monthly Coaches Meetings**

Coach Jenn is busily working on organizing monthly coaches meetings to bring the group together and help set goals and objectives for the team, groups, and the individual coaches themselves. It gives the more advanced coaches, like Nathan, the opportunity to discuss how to address technique issues, setting standardized drills that transcend all groups, and lesson plan development. The meetings also allow for efficient and effective communication between the coaches and assignment of tasks like emergency procedures revision. It also allows for follow-up of team sponsored training like the ASCA conference.

**Team Fundraiser: Splash-a-Thon**

The proposed date has been changed to **October 24, 2015.** The coaches have discussed the melding of Splash-a-Thon and the Blue-Black-White meet as a means of fundraising. This would include the normal fundraising efforts with the traditional fun meet, where there will be challenges and fundraising efforts intertwined to help determine the winning team and bragging rights.

**Group Parents**

The coaches want to institute a group parent, who would be selected by the coaches and used as a means to facilitate occasional fun events for the group (birthdays, hot chocolate after cold practices, etc.), coordinating responses to family emergencies within the group, and other external activities. This role will not entail handling parent complaints or be the conduit for funneling issues to the board.

**Coach Departure**

Coach Katie's departure to go overseas has left a vacancy in stroke school. In an attempt to streamline costs, this group is going to be coached in the future by salaried coaches, saving those payroll costs.

**OPEN ISSUES:**

**Volunteer Hour Policy Adjustments**

A discussion was had regarding adjustments that need to be made to the Volunteer Policy. As discussed when implemented, the Board knew modifications would be necessary to make this efficient and effective to achieve the intended goal. With both a short and long course season under our belt, several issues have surfaced, and alternatives were suggested. A final draft will be e-mailed upon finalization.

**Annual Membership Meeting**

The annual members meeting will be held on Monday, October 19, 2015 at 1800 hours, at the CRC.

**NEW BUSINESS:**

Remaining agenda items carried over due to time.

**ADJOURNMENT**

Motion by Schneider, Seconded by Cinnamo to adjourn the meeting. Motion passed unanimously (5 Yeas, 0 Nays). Meeting adjourned at 2130 hours.

Respectfully Submitted:

Chuck Cinnamo, Secretary