



NON-ATHLETE “Other” REGISTRATION CHECKLIST

For ANY OTHER NON-ATHLETE WHO IS NOT A COACH OR AN OFFICIAL, complete each of the steps in the order listed.

New “Other” Non-Athletes

1. Complete USA Swimming’s Criminal Background Check (www.usaswimming.org/backgroundcheck)
2. Use the online Non-Athlete Application, and select “Other” under Registration Type. If you prefer a paper application, contact the Registrar at luptak@cablone.net . Complete the application and save to a convenient location, then attach to an email to the Registrar.

The online application provides four means for payment: Venmo, Cash.app, PayPal.me, or a personal check. If using PayPal.me, be sure to choose “Send Money to a Friend;” if Snake River is charged fees, you will be contacted to another payment to cover the fees. IF paying with a personal check, PLEASE mail ONLY your check, payable to Snake River Swimming, to Snake River Registrar, 2125 Darah St, Idaho Falls ID 83402.

Once your application is processed, you will be notified to:

3. Complete Athlete Protection Training course (www.usaswimming.org/protect) . *New non-athlete members must register through their LSC before getting access to the online course, which is offered at no charge. New members cannot initiate the course until their membership application has been processed by their LSC. (An error message will appear during the log in if the new member’s application hasn’t been processed yet.)*
4. *Your LSC will be notified automatically when you have passed the background check, and again when you have completed the online Athlete Protection Training.*

Renewing “Other” Non-Athletes *must:*

1. Verify both your Background Check and Athlete Protection Training are current; if not, update before submitting renewal application.
2. Use the online Non-Athlete Application, and select “Other” under Registration Type. If you prefer a paper application, contact the Registrar at luptak@cablone.net . Complete the application and save to a convenient location, then attach to an email to the Registrar.

The online application provides four means for payment: Venmo, Cash.app, PayPal.me, or a personal check. If using PayPal.me, be sure to choose “Send Money to a Friend;” if Snake River is charged fees, you will be contacted to another payment to cover the fees. IF paying with a personal check, PLEASE mail ONLY your check, payable to Snake River Swimming, to Snake River Registrar, 2125 Darah St, Idaho Falls ID 83402.

Once all membership requirements have been met, your LSC Membership Chairman will notify you to print your membership card, if desired, by following the directions found on the Registration page of the Snake River Swimming website.