
November Snake River Swimming Board of Directors Meeting Agenda

Mission Statement: STRIVE TOGETHER, THRIVE TOGETHER, helping swimmers to achieve success from the grassroots level to the elite.

Vision Statement: Strive Rise Succeed

November 13th, 2019

Attendees

Stephanie O'Malley- present

Vicki Marsh- absent

Joan Wong present

Tayla Liddle- present

John Twiss- absent

Betsy Hunsicker- present

Tim Wong- present

Kevin Wong- present

Chris Geffros- Present

Natalie Geffros- Present

New Business

1. Awards Chair Needed

- a. Reached out to Nampa, no response
- b. Will put Ad in Thanksgiving meet heat sheet, as well as Candy Cane, meet heat sheet- Steph, deadline 11/17
- c. Please reach out to Parents on your team that may be interested, it is better if it is a parent and not a coach

2. SRS was awarded the WZDEI Camp

- a. Utah and Wyoming ended up putting in bids as well
- b. To-Dos:
 - i. Get out save the date to all WZ LSC- Landon
 - ii. Form DEI Committee by January 1st
 1. Put an ad in Thanksgiving meet heat sheet as well as Candy Cane meet heat sheet
 2. Tim will put out a notice to athlete board group chat to see if anyone would be interested.

3. WZAGZ Task Force

- a. Waiting on Inland Empire, Joan will follow up.
- b. Will have updated by next month
- c. Will include Kevin Wang on the committee, was GC for Inland Empire

4. By-Law revisions from USA Swimming

- a. Submitted Leap 1, by-laws that we voted to be approved, USA swimming wants us to revise some wording, just got approval back from USA Swimming Rules and Regs Chair.
- b. Possibly- Patty has to do a couple of revisions, that will need to be approved by Julie on the USA Swimming by law committee meeting.
- c. Article 4.4- revise and consent BOD to a paragraph.
- d. Change wording about HOD t not give a specific date but “as close to the second week in October as possible”
- e. 6.2.1- has to remove the requirement that athlete candidates must have attended HOD. This should be included in the standing rules
- f. Email from Patty Stratton:
 - i. “Article 4.4. I had to add “with the advice and consent of the Board of Directors” to the paragraph regarding the election of At Large Athletes.
 - ii. 2. I had to change the wording for when the annual meeting is held to “as close to the second weekend in October as possible.”
 - iii. 3. Article 6.2.1. I had to remove the requirement that athlete candidates must have attended a HOD meeting in order to be a candidate. It was suggested that if we want this requirement it should be included in the Standing Rules.
 - iv. 4. While the recommendation of the committee is that we reduce the size of our Board of Directors, it is not a requirement for passage of the By-Laws. Therefore, we can leave the BOD as is stated in the By-Laws and as has been in effect for years.
 - v. 5. The question as to whether or not the Treasurer and Membership Registration Chairman are employees of the LSC and therefore could not have an official vote was addressed with the USA Swimming legal counsel. It was decided that for purposes of the By-Laws, an employee would be someone who signs a contract, receives insurance, vacation pay, retirement benefits, are paid hourly or salaried, and who meet any of the other criteria of an employee as outlined under Idaho Labor laws. As these two BOD members do not meet this definition, they both can continue to vote as members of the BOD.
 - vi. 6. Also, please make a note to let the BOD know there is no such thing as a Zone Board of Review any longer. Those who were elected to the Board are no longer needed.

5. Concussion Certifications

- a. Sanctioning concerns with officials not completing concussion cert.
- b. Maybe we can incentivize and put together a holiday raffle gift basket for everyone who completes before December 1st.
- c. Proactive communication- do we have a list of officials? **Reach out to Glenn, have Glenn send out an email to all officials on file.**
- d. **Have numbers on officials by December meeting**
- e. Follow up with people
- f. Memberships renewed in December for officials

6. Leadership course

- a. New Board Orientation- a goal by next year
- b. Board Evaluation Survey- need to add, annually at HOD, sent out to entire LSC, needs to happen every year. Have by HOD
- c. Evaluate yearly Mission and Vision Statement
- d. BOD Retreat- dinner night before HOD. Updated December/January time
- e. BOARDSOURCE- maybe could send out an article every month to BOD
- f. Governance consultant- reach out to USA Swimming Steph

Follow-up

7. Check-in on all task force's- 5 minutes (2:15-2:20)

- a. -The athlete task force- Anything we need to be ready for?
 - i. Jr Rep application should go out by December 1st, what do we want it to include? Google Form? Tim already has something made for applications. Please share with Stephanie.
 - ii. LSC Leadership Camp task force? Tim can advertise during elections.
- b. -Coach task force- any updates?
 - i. John- can you help facilitate planning the Coaches Retreat for Jan 25th
- c. -BOD task force- Wanting to get started on an annual calendar
 - i. We have compiled a 2019-2020 monthly goals calendar.

8. Swimposium

- a. Reach out and secure pool time- Phoebe
- b. Reach out to Official Chair and Coaches chair select speakers (must complete selection by February)- Steph
- c. Schedule meeting rooms in Twin Falls after Pool time is secured- Joan
- d. Schedule hotel rooms for BOD/Coaches overnight stay from swimposium to HOD- Joan

Action Items/Meeting Wrap Up

Next phone call will be Thursday, December 19th at 8 pm

Task	To be completed by	Deadline	Completed on/by
Secure all info for Coaches retreat	Primary: John Secondary: Steph	January 1st	Completed on: Completed by:
Send Save the date to coaches	Primary: John Secondary: Steph	November 25th	Completed on: Completed by:
Send DEI Camp Save the Date	Primary: Landon Secondary: Steph	December 11th	Completed on: Completed by:

Follow up about WAGZ	Primary: Joan Secondary: Vicki	December 19th (next meeting)	Completed on: Completed by:
Form DEI Committee	Primary: Steph Secondary: Landon	January 1st	Completed on: Completed by:
Assign Awards Chair	Primary: Steph Secondary: Joan	January 1st	Completed on: Completed by:
Make advertisements for Thanksgiving and Candy Cane meet invites for Awards chair and DEI	Primary: Steph	November 17th	Completed on: Completed by:
Send out Jr Athlete Rep Application	Primary: Tim Secondary: Joan	December 1st	Completed on: Completed by:
Jr Athlete Rep Application due	Primary: Tim Secondary: Joan	December 24th	Completed on: Completed by:
E-mail Glenn regarding official certifications	Primary: Steph Secondary: Joan	November 15th	Completed on: 11/14/19 Completed by: Steph
Reach out to clubs regarding Safe Sport athlete representation	Primary: Natalie Secondary: Steph	November 22nd	Completed on: Completed by: