**NAME OF MEET**

DATE(S) OF MEET

HELD UNDER SANCTION OF WYOMING SWIMMING, INC. AND USA SWIMMING, INC. SANCTION # **\_\_\_\_\_\_\_\_**

In granting this sanction, it is understood and agreed that USA Swimming, Wyoming Swimming Inc., (INSERT CLUB NAME) and (insert the Facility Name) shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event.

Whether submitting entries electronically or on paper, by the action of entering the swimmer in this Wyoming Swimming, Inc. meet/event, the person entering the swimmer, whether a coach, club representative, parent or swimmer, certifies that the swimmer is a registered member of USA Swimming and further agrees that a penalty of $100 shall be assessed by Wyoming Swimming, Inc. to anyone entering a swimmer who is not registered with USA Swimming prior to the entry deadline.

 **Host:** (INSERT CLUB NAME AND ADDRESS)

 **Location:** (INSERT FACILITY NAME, ADDRESS AND FACILITY PHONE)

**Meet Time:** (INSERT MEET START TIMES FOR EACH DAY OF MEET)

**Pool:** (INSERT POOL LENGTH ie. 25YARD), (INSERT#)Lane Pool equipped with non-turbulent lane markers, starting blocks, & backstroke flags. At starting end of the pool, the depth is (INSERT

DEPTH) deep at 3’3 ½” to (INSERT DEPTH) at 16’5” from starting end.

The pool depth is (INSERT DEPTH) deep at 3’3 ½” from turn end of pool to (INSERT DEPTH) at 16’5” from turning end.

The competition course (has, has not) been certified in accordance with 104.2.2C(4).

(Delete the next statement if pool has not been certified) The copy of such certification is on file with USA Swimming.

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| **Timing:**  | (INSERT NAME OF) Timing System, with (INSERT #) lane scoreboard and semi-automatic backup (IF PICKLES ARE USED otherwise delete semi- automatic backup), and 2 manual back up timers per lane. (optional-All clubs will be expected to provide timers based on the number of swimmers their club has participating in the meet.) **Meet Director**: **Meet Referee: Administrative Official:** NAME NAME NAME  |
|   | MAILING ADDRESS MAILING ADDRESS MAILING ADDRESS  |
|   | CITY, STATE ZIP CITY,STATE ZIP CITY,STATE ZIP EMAIL ADDRESS EMAIL ADDRESSEMAIL ADDRESS  |
|   | PHONE PHONE PHONE  |
| **Rules:**   | Current USA Swimming rules, including the Minor Athlete Abuse Prevention Policy (“MAAPP”), will govern this meet.Any swimmer entered in the meet must be certified by a USA Swimming member-coach as being proficient in performing a racing start or must start each race from within the water. When unaccompanied by a member-coach, it is the responsibility of the swimmer or the swimmer’s legal guardian to ensure compliance with this requirement.   |
|  | Except where venue facilities require otherwise, changing into or out of swimsuits other  |
|    | than in locker rooms or other designated areas is not appropriate and is prohibited.  |

Use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.

Operation of a drone, or any other flying apparatus, is prohibited over the venue any time athletes, coaches, officials and/or spectators are present.

**Eligibility:** No swimmer will be permitted to compete unless the swimmer is a member as provided in USA Swimming Article 302.

There will be NO on-deck registrations.

**Age Groups:** Swimmer’s age will be determined by his/her age on the first day of the meet (INSERT DATE) (List Age Groups and statement if not a recognized USA Age Group -USA Rule 102.1.2 e.g. 8 & UNDER is not a recognized USA Swimming Age Group. )

(If Open or Senior events are offered you must define who is eligible. e.g. Swimmers 13&Over are eligible for Senior Events or e.g. Any swimmer may compete in Open Events)

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| **Scoring:**  | (**IF** SCORING INSERT HERE- USE USA Rules 102.25 FOR YOUR SCORING)  |
| **Awards:**   | (INSERT AWARDS IFANY HERE- USA Rule 205.5-Cost per award to an individual may not exceed $25)  |
| **Entries:**   | All events will be (Choose One: pre-seeded, deck-seeded) (Choose One: timed finals or Pre-lim/Finals.)  Each swimmer is limited to a maximum of (INSERT # include Maximum each day) individual events and a maximum of (INSERT #) of relays per day.  |

Please submit entry times in (Choose One- **YARDS, SCM, LCM.)**

 **(Optional-DUE TO TIME CONSTRAINTS, THE MEET WILL BE LIMITED TO THE FIRST XXX**

**ENTRIES RECEIVED.** Club entries will not be split. In the event that a club’s entries result in XXX+ swimmers, all swimmers from that club will be accepted)

**(Optional -On-Deck Entries** will be accepted only if there is a lane available and the swimmer is either already entered in other events or presents his/her USA registration card.)

**(Optional- The number of heats in the 1650 and 500 will be limited based on the Session time line.**

Entries will be accepted for at least (INSERT #) heats of the 500 Free and (INSERT#) heats of the 1650.

(Optional- After the entry deadline, Session Timelines will be run and if time permits, entries for additional heats will be accepted. Coaches of the swimmers entering these events will be notified no later than (INSERT DATE- no more than 3days after entry deadline) if their swimmers are not the first entries received for these events and given an opportunity to add another event.

(Optional- Swimmers in the 500 and 1650 must provide their own timers and counters. These events will be seeded fastest to slowest.)

 **Entry Fees: (INSERT ANY OF THESE OPTIONS):**

**A Flat fee of ($XX) per swimmer of which $7 is WSI participation Fee and $xx is Facility charge, and $XX is a swimmer surcharge.**

**$XX per individual event, $XX per Relay plus $7 WSI participation fee, plus $XX facility charge (if there is one) per swimmer.**

**Deadline:** **Entries must be postmarked** **or emailed** by (INSERT DATE-No more than 9 days in advance of the meet)

Make checks for entries payable to: (YOUR CLUB NAME)

 **Clubs must pay with one club check. (Optional-There will be no refunds unless your**

 **entries are not accepted because they exceed the XXX swimmer limit.)**

 Mail Entries To: Preferred method:

 NAME email via HY-TEK with printable PDF hard copy to ADDRESS (Insert Email address)

 CITY, STATE ZIP

**Each WSI (Wyoming Swimming, Inc) club shall provide official(s) to work the meet based on the number of swimmers entered into the meet:**

**1-9 Swimmers – No official required, 10-17 Swimmers – One official,**

**18-25 Swimmers – Two officials, 26 or more Swimmers – Three officials.**

**When submitting their entries to the host club, each WSI club shall also provide to the host club the names of the official(s) who will be representing their club at the meet.**

**Within 24 hours of the entry deadline, each host club must email Official’s Chairs Wendell.Robison@va.gov and** **mathes@trihydro.com** **with the MM “Athlete Roster Report by Team” and the list of WSI officials who will be working at your meet and what WSI clubs they will be representing.**

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|  **Warm Ups:**   | Warm up procedures will comply with USA Swimming and Wyoming Swimming, Inc. Dive Starts will be allowed only during the last five (5) to ten (10) minutes of each warm up. USA Swimmers must be under the supervision of a coach at all times. A schedule of Warm-up times and Lane Assignments will be determined after the entry deadline when the number of contestants has been determined. The Warm-up Schedule will be emailed to all coaches no later than 7 days prior to the meet.  |
| **USA Cards**:  | **ALL COACHES & MEET OFFICIALS MUST WEAR THEIR USA SWIMMING**  |
|  | **CARD IN PLAIN VIEW AT ALL TIMES OR AVAILABLE VIA DECK PASS.**  |

**(When preparing your list of events refer to USA Rules 102.1.2. for the events you may offer at your meet. WSI also sanctions 25s and 50s of stroke for 8&Unders, 100 Free and IM and 200Free and 200 IM for 8&Unders.)**