

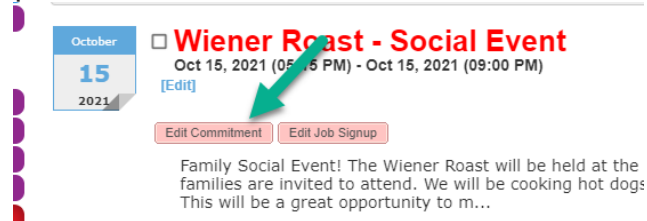
# Social Event Sign-Up Tutorial

It is definitely easier to use the online version rather than the On Deck app for this!!

## 1. Go to Events



## 2. Find the particular event and Select "Edit Commitment"



## 3. Declare if you are coming or not in the drop down. Then, enter any particular notes you may be asked to include. In this circumstance, I am listing how many will attend.

Member Athlete:  
**Nelson Hand**

\*Declaration  
Yes, please sign (Nelson) up for this event

Notes  
(days cannot attend, etc.)  
4 people

## 4. Go back to the event and Select "Edit Job Signup"



## 5. Scroll to find empty boxes and choose what you want to donate or which job you'd like to do. Check the empty box then click "Sign Up"

Signup Remove Signup

Job Name/Notes	Time Periods Signup
2 Bags of C...	10/15/2021 - 10/15/2021(0.00 Pts.) 1 <input checked="" type="checkbox"/> Bouc, Brandy (4 attending) 2 <input type="checkbox"/> ..... 3 <input type="checkbox"/> ..... 4 <input type="checkbox"/> .....
2 Packages of full size Hershey Bars 6 bars per package	10/15/2021 - 10/15/2021(0.00 Pts.) 1 <input type="checkbox"/> Hand, Nikki (Hand - 4 People)

## 6. Enter your swimmer(s) name(s) and a contact phone number - Click "Sign Up"

Please Supply Your Volunteer's Information

Please provide any additional contact information for the person who will actually be doing the work.

Optional Contact Info: Nelson Hand 635-0631

Go Back Sign Up